



Viewing document properties

When you view a PDF document, you can get information on the file, such as the title, the fonts used, and security settings. Some of this information is generated when the PDF document is created, and some can be added by the person who created the document. In Adobe Reader, you can view, but not edit, document properties.

To get information on the current document:

1. Choose File > Document Properties, or choose Document Properties from the document pane menu, which is located just above the vertical scroll bar.
2. Select a tab in the Document Properties dialog box:
 - Description. (See [Description document property settings](#).)
 - Security. The Security panel describes what activities, if any, are not allowed. (See [Viewing the security settings of PDF documents](#).)
 - Fonts. The Fonts panel lists the fonts and the font types used in the original document, and the fonts, font types, and encoding used to display the original fonts. If substitute fonts are used and you aren't satisfied with their appearance, you may want to install the original fonts on your system or ask the document creator to re-create the document with the original fonts embedded in it.
 - Advanced. (See [Advanced document property settings](#).)

Related Subtopics:

[Description document property settings](#)

[Advanced document property settings](#)
